

**Our reference**  
**Your reference**

8 March 2010

Mr Timothy Wheadon  
Chief Executive  
Bracknell Forest Council  
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Bracknell  
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commission.gov.uk

Dear Tim

### **Assessment and inspection fee - 2010/11 year**

I am writing to outline the assessment and inspection work that we propose for the 2010/11 financial year at Bracknell Forest Council and for the Bracknell Forest area assessment.

The fee:

- is based on the risk-based approach to inspection planning as set out in the Comprehensive Area Assessment (CAA) framework and associated guidance; and
- reflects only the Audit Commission's inspection work, excluding any audit fees, and your appointed auditor, Phil Sharman, will be writing to you separately on fees for audit work.

The total indicative fee for 2010/11 is £18,293 and is derived as shown in the table below. This fee has been set in accordance with the Audit Commission's work programme and scales of fees for 2010/11. For comparison, the revised 2009/10 fee was also £18,293.

### **Assessment and inspection work plan and fee**

<b>Assessment and inspection activity</b>	<b>Planned fee for 2010/11</b>
Area assessment of local partnership	£0 (CLG grant funded)
Managing performance theme of organisational assessment	18,293

CAA delivers a more proportionate and risk based approach, targeting only high risk services and outcomes for inspection where alternative improvement activity is not appropriate. The plan will be reviewed and updated as necessary. If I need to make any significant amendments to the inspection plan and fee during the course of the year, I will first discuss this with you and then confirm in writing outlining the reasons for the change, including the proposed scope for the work.

The focus for the area assessment of local partnership will be to update the assessment published on the OnePlace website in December 2009. This will include plans for future housing in the borough, initiatives to improve community safety, and an assessment of how partners are working together to provide value for money for local people. The managing performance theme of organisational assessment will also draw together the views of Ofsted and CQC on the Council's provision of adult social care and children's services.

The above fee excludes any work you request, and the Commission agrees to undertake, using its advice and assistance powers.

If you have any questions regarding this letter, please contact me in the first instance. Alternatively you may wish to contact the South East Head of Operations, Neil Childs.

Yours sincerely,

Elizabeth Hale

Comprehensive Area Assessment Lead

cc Chris Herbert, Borough Treasurer